



## **Making it Safer Together UK Collaborative**

### **MiST(UK)**

#### **Terms of Reference**

1. Membership of the network is open to all centres delivering paediatric clinical services in the UK & Ireland.
2. MiST functions as a non-competitive collaboration between its member centres. Its aim is to support member organisations to continuously improve their own safety standards. It will collate data from membership and facilitate the sharing of safety practice. Lessons learnt will be shared on a public website and freely exchanged with similar collaborations internationally.
3. MiST shall be coordinated by a committee of six clinicians including four officers, who shall be elected from the membership and serve in office for a period of 3 years (after which they shall be eligible for re-election):
  - i. Chair
  - ii. Vice-Chair
  - iii. Secretary
  - iv. Informatics Officer
  - v. Ordinary member\*
  - vi. Nursing ordinary member\*  
(\* These posts should be advertised, when due for election, with view to balancing expertise of committee between specialists/generalists and DGH/Tertiary centres where ever possible. The committee should always include at least one nursing colleague).
  - vii. Parent representative
4. MiST will facilitate meetings between the collaborating centres a minimum of 3 times per year.
5. Each centre shall commit to sharing their safety and improvement data in a minimum of two of the agreed safety measures (within 1 year of joining collaborative).

6. All collaborating centres agree to the following:
  - a. They will not share the data tabled at meetings for any purposes except safety improvement programmes.
  - b. They will not to share another centres data with outside agencies without the express permission of all the centres that the data has been drawn from.
  - c. They will never submit data from other centres, shared though the MiST collaborative, into any benchmarking programme.
7. All centres agree to share their experiences and the methodology behind their key safety initiatives. Where a centre demonstrates best performance in any particular area they agree to share their methodology through the delivery of a presentation. They will also prepare a briefing pack to enable other collaborators to learn from their practice.
8. Organisations that breach the above rules of confidentiality may be excluded from the collaboration.